

APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, APRIL 19, 2016 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, and Director of Law Breanne Parcels.

**PRESIDENT CALLED ROLL:** Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Ray Piper, present; Dwight Paul, absent; Cledis Scott, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

**MAYORAL PROCLAMATIONS:** Mayor Bean proclaimed April 29, 2016, to be Arbor Day, and he also advised that the celebration would be held at the Urbana University Student Center at 1:00 p.m. on that date.

**JEFF WEBB – Heath District** – Mr. Webb spoke on the topic of Zica. He stated that there were no confirmed cases in the State of Ohio. He also stated that the majority of reported cases of been involving males rather than females. He advises that Zica could be transmitted by sexual contact and informed how the virus could affect a pregnant woman and her unborn child. He also stated that information on Zica have been on the website and the Health District’s Facebook Page.

**MINUTES** of the regular session meeting of April 5, 2016, were approved as received. Mr. Thackery moved for the approval of both sets of minutes and Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

1. Board of Zoning Appeals Meeting Minutes of March 14, 2016
2. Letter from City of Urbana to Urbana School District regarding available utilities in the southern US 68 area

Mr. Brugger stated that the word on the street was that the school board was looking at purchasing land on south 68, and the letter from Mr. Crabill stated what and where utilities are available, how the property would have to be annexed into the City, and how that process worked, etc. Mr. Thackery moved to hear all communications together and put them on the floor for discussion. Mr. Scott seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Blaugrund, Herbert, Kessler, Miller - \$15,000.00 (General Fund – Non-Departmental)**

Mr. Hoffman moved to authorize a purchase order for general labor and employment law support. Mr. Thackery seconded. Mr. Brugger said that the City just wanted to get the P.O. on the books with Council's approval, to give the City room should they ever need to use the support. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**2. White's Service Center, Inc. - \$30,179.00 (Capital Improvements – Police & Fire Tax Levy)**

Mr. Thackery moved to authorize a purchase order for the purchase of a 2016 Dodge Charger for the Police Division. Mr. Scott seconded. Mr. Brugger said that one of the current cruisers will come off the lot and will be offered to any City department, or sell it on govdeals.com Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**3. Public Entities Pool - \$147,580.00 (Departmental Insurance Accounts)**

Mr. Pena moved to authorize a purchase order for one year to cover the cost of property and casualty insurance to which is a 9% increase over the 2015 premium. Mayor Bean stated this pool had been very good to the City in the past. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**CITIZEN COMMENTS:** None

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

**ORDINANCE NO. 4452-16**

AN ORDINANCE TO AMEND CHAPTER 963 OF THE CODIFIED ORDINANCES OF THE CITY OF URBANA, OHIO TO ESTABLISH A BOARD TO OVERSEE OPERATIONS OF OAK DALE CEMETERY.

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded. Mr. Brugger said that a plan has been put together for a board to help in short and long term planning at the Cemetery. He also stated that it might be a good idea to have a Council member on the board, as a non-voting member. President Hess called for a roll call for passage: Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Scott, yes; Mr. Fields, yes; and Mr. Hoffman, yes. Ordinance passes 6-0.

**ORDINANCE NO. 4453-16**

AN ORDINANCE TO PROVIDE A STATEMENT OF SERVICES I THE TERRITORY TO BE ANNEXED, APPROVE AN ANNEXATION AGREEMENT WITH URBANA TOWNSHIP, AND

AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO SIGN THE AGREEMENT ON BEHALF OF THE CITY OF URBANA.

Mr. Hoffman moved to put this ordinance on the floor for discussion and possible passage. Mr. Fields seconded. Ms. Parcels requested Council consider tabling this ordinance for a question arose from the township regarding the agreement. Mr. Thackery moved to table this ordinance and Mr. Fields seconded. President Hess asked for a voice vote on approval of tabling ordinance: all ayes; nays, none.

Ordinance tabled.

**ORDINANCE NO. 4454-16**

AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN AGREEMENT FOR ELECTRIC GENERATION SUPPLY WITH A COMPETITIVE RETAIL ELECTRIC SERVICE PROVIDE FOR USE ON A PUBLIC PROPERTY AND STREETS IN THE CITY OF URBANA, CHAMPAIGN COUNTY, STATE OF OHIO, AND DECLARING AN EMERGENCY.

Mr. Pena moved to put this ordinance on the floor for discussion and possible passage. Mr. Fields seconded. Mr. Brugger stated that negotiations would begin the 1<sup>st</sup> of May. President Hess called for a roll call for passage: Mr. Thackery, yes; Mr. Piper, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Pena, yes.

Ordinance passes 6-0.

**RESOLUTION NO. 2427-16**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES UNDER THE ROUND 23 NATUREWORKS PROGRAM FOR PARK IMPROVEMENTS, and DECLARING AN EMERGENCY.

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Pena seconded. Ms. Boettcher discussed that the grant would be used for a membrane liner for the City Pool and the City is seeking \$24,000.00 to \$25,000.00 in grant funding. President Hess called for a roll call for passage: Mr. Piper, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Pena, and Mr. Thackery, yes.

Resolution passes 6-0.

**Second Reading –**

None

**First Reading –**

**RESOLUTION NO. 2482-16**

A RESOLUTION TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO PREPARE AND SUBMIT AN APPLICATION FOR POWELL AVENUE/CEMETERY SANITARY SEWER PROJECT AND TO PARTICIPATE IN THE OHIO

**PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT GRANT AND LOAN PROGRAMS; TO AUTHROIZE THE MAYRO TO EXECUTE CONTRACTS AS REQUIRED; TO AUTHROIZE THE DIRECTOR OF FINANCE TO COMMIT AND APPROPRIATE LOCAL MATCH FUNDING FOR THIS PROJECT; AND TO FURTHER AUTHORIZE THE DIRECTOR OF FINANCE TO MAKE THE NECESSARY ASSURANCES FOR THIS LOAN AS REQUIRED.**

Mr. Brugger stated that the City looks for projects that qualify for OPWC grants and this project is for the extension/split of the sanitary sewer in the area of Miller Dr., Bon Air addition and eventually ties into Jefferson Ave. He also stated that this project wouldn't get off the ground until 2018. President Hess declared this resolution to have a first reading.

**ORDINANCE NO. 4455-16**

**AN ORDINANCE TO SUBMIT AMENDMENTS TO THE CITY CHARTER TO THE ELECTORS OF THE CITY AS REQUESTED BY CITY COUNCIL.**

Ms. Parcels highlighted three areas in particular that the amendments address: streamlining legislation, residency requirements for the three directors and publication requirements for legislation. She also stated that there would be more discussion on this topic at the upcoming work session of April 26, 2016. President Hess declared this ordinance to have a first reading.

**ORDINANCE NO. 4399-16**

**AN ORDINANCE ESTABLISHING SALARY AND BENEFITS FOR CENTRAL STAFF.**

Mr. Brugger stated that this ordinance was typically a "follow-up" after negotiations, and covers the same items as before. Mr. Brugger added the some of the job descriptions have been re-defined. President Hess declared this ordinance to have a first reading.

**MISCELLANEOUS BUSINESS:**

Mr. Fields moved to excuse absent Council member Dwight Paul. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

Mr. Hoffman spoke of the physical mass that left the City of Urbana due to the Curbside Clean-Up project. Mr. Brugger added that they began the project in the 1<sup>st</sup> Ward and moved their way through the 4<sup>th</sup> Ward and picked up just under 68 tons. Mr. Brugger also said that the City was provided a daily summary which provided an itemized breakdown of addresses which property could be taken due to the scope of the item, being TV's, tires, etc. He also added that most comments that have come back to the City have been of a positive nature.

Mr. Piper added that everyone in the City must be pretty satisfied with the project, for he hasn't heard any negativity.

Mr. Brugger reiterated the fact that the Curbside Clean-Up project went very well and thanked Council for allowing it to happen. He continued by stating that the Champaign County Farmers Market will open the first weekend in May. Further, he mentioned that it sounded like the group was trying to get re-organized and ready to go in the first weekend of May and that he was very anxious to see how this year goes for the market. Lastly, he stated that at the Work Session scheduled for next week, the topics would be charter amendments, budget, and updates of ongoing projects.

Mayor Bean reminded all about the Arbor Day Celebration held at Urbana University at 1:00 p.m. He also advised that Urbana University is considered a "Tree University" and is part of the National Arbor Day Tree Association

President Hess spoke about the LAC meeting. He stated that the last Council meeting to be put on the LAC channel would be the last Council meeting held in May, for the agreement with Urbana City Schools on recording Council meetings would be terminated on May 18, 2016. He further stated that no meetings will be taped by the school this summer. He added that if citizens are watching it, please let us know. He also stated that audio is always available. Mr. Brugger added "We've looked at the LAC as the Local Access Channel, but that's really not staying relevant. Some want TV, others want newspapers, but most these days, they want it in their pocket (cell phones). We need to look at demographics. We need input from people who are tech savvy. We encourage feedback and will take the time over the summer to figure it out."

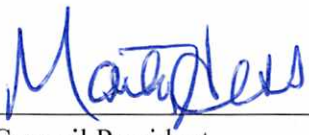
Mr. Fields moved to adjourn meeting. Mr. Thackery seconded his motion. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADJOURN at 7:17 p.m.**

**NEXT SCHEDULED MEETING**

May 3, 2016, at 6:00 p.m.

  
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Council Clerk

  
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Council President